



St Faith's

Church of England
Infant and Nursery School

"Our inclusive St Faith's family strives to enable all to achieve their full potential and inspire a community of hope and friendship.

We seek excellence by ensuring a safe, respectful and flourishing learning community, where differences are celebrated and our genuine love and high expectations make a difference to all."

Oscar Romero "Aspire not to have more, but to be more."

Governor Notification of Outdoor Education and Visits

Each year, the staff at St Faith's Church of England Infant and Nursery School organise a variety of educational visits and visitors for pupils in order to enhance the curriculum. These are organised in line with Lincolnshire Guidance for Educational Visits and EVOLVE. The latest version from Lincolnshire is 2024/25. All visits are approved by the relevant party before they go ahead. The following is a sample of the types of trips and visits made over the last few years:

Visits in the locality:

- The West Common
- The church
- The streets around our school
- St Faith and St Martin Junior School
- The Co-op

Visits within the Lincoln Area:

- The Cathedral
- The Castle
- Rand Farm
- Whisby Nature Park
- Woodside Zoo
- The Museum of Lincolnshire Life
- The Lawn
- The Collection
- Local Schools for multi-skills festivals
- The cinema and the theatre
- Lincoln Library

Visits further afield (within a 1 hour drive from school)

- Magna Science Museum
- Uncle Henry's Farm
- Chambers Farm Wood
- National Space Centre

Category A visits are visits and journeys with risks similar to that of everyday life e.g. historic sites, museums, local walks, theatres, fieldwork in the locality.

Category B visits are outdoor/adventure activities in more remote areas having an element of risk, activities in countryside environments and residential visits.

Category C visits are all activities on or close to water, all visits abroad and all recognised hazardous activities.

Category A visits can be approved by the school. Governors therefore agree that the Educational Visits Coordinator (EVC) can authorise trips and visits of this nature and that this document serves as notification of the visits. However, if any trip or visit falls into category B or C, the EVC will seek authorisation from the Chair of Governors (in the case of category C visits authorisation will also be sought from the LA through the EVOLVE website). The EVC will receive refresher training every three years.

All teaching staff have access to EVOLVE, a comprehensive website that details all procedures including the school's risk assessment format and an evaluation form for the visit. It is where staff add all visits and EVC's are notified to approve them.

Governors will monitor and review the outdoor education and visits policy and this notification document annually in October/November.

The current EVC are: Mrs Amanda Konrath and Mrs Gemma Wallis

The date of the most recent EVC training for EVCs was June 2026. EVC updates meetings have been attended. The date of the most recent training for teaching and teaching support staff was Autumn 2024 and updates are planned for Summer 2027.

Safeguarding procedures

At St Faith's we have a positive culture of safeguarding, with effective policies and procedures in place. Our safeguarding procedures are outlined in our Child Protection and Safeguarding Policy, which can be found on our website <https://stfaithscofe.secure-primariesite.net/safeguarding-information-and-policies/>.

Agreed by Governing Body:	July 2026
Signed by Chair of Governors:	<i>Emile Van Der Zee</i>
Signed by Educational Visits Coordinator:	<i>Amanda Konrath</i>
Review date:	July 2028